

November 20, 2017

Re: Certive Solutions Inc. - Amended and Restated Information Circular and

# **Proxy Statement**

To Whom It May Concern:

This letter is prepared in order to describe amendments made by Certive Solutions Inc. to its Information Circular and Proxy Statement dated October 27, 2017 and filed on SEDAR on November 1, 2017 (the "Initial Circular").

The Amended and Restated Information Circular and Proxy Statement filed on SEDAR on November 20, 2017 (the "Amended Circular") amends the number of Directors of the issuer to five (5) and the slate of Directors disclosed in the table under the heading "Election of Directors" on page 9 to correct errors. Other minor changes were made to the circular. Under the Amended Circular the new meeting date is December 21, 2017.

Please disregard the proxy received earlier for the meeting dated November 29, 2017. If you have already voted please disregard this previous vote and vote again with the new proxy for the meeting dated December 21, 2017. The new proxy form is on colored yellow paper.

Yours sincerely,

(signed) "Brian Cameron"

Chief Financial Officer and Director



# **CERTIVE SOLUTIONS INC.**

# ANNUAL GENERAL AND SPECIAL MEETING OF SHAREHOLDERS OF CERTIVE SOLUTIONS INC. TO BE HELD ON DECEMBER 21, 2017

# AMENDED AND RESTATED NOTICE OF MEETING AND MANAGEMENT INFORMATION CIRCULAR

November 20, 2017

#### **SUMMARY**

The following is a summary of information relating to Certive Solutions Inc. (the "Company") and certain other matters and should be read together with the more detailed information and financial statements and accompanying management's discussion and analysis contained elsewhere in this amended and restated Information Circular. This Summary is qualified in its entirety by the more detailed information appearing or referred to elsewhere in this Information Circular and the schedules attached hereto.

#### THE MEETING

The annual general and special meeting of shareholders of the Company (the "Meeting") will be held in the office of Buttonwood Law Corporation, Suite 808, 1090 Pender Street, Vancouver, British Columbia, at 10:00 a.m. (Vancouver time) on December 21, 2017. The record date for determining the shareholders eligible to vote at the Meeting is October 24, 2017. At the Meeting, the shareholders will be asked, among other things, to vote on the election of directors; the appointment of an auditor; and approval of a stock option plan.

# THE BUSINESS OF THE COMPANY

The common shares of the Company are listed and posted for trading on the Canadian Securities Exchange under the symbol "CBP". The Company does not currently have an active business.

The Company's continuous disclosure filings, including its financial statements and accompanying management's discussion and analyses, can be found under its profile on www.sedar.com.

#### THE BUSINESS OF THE MEETING

- To fix the number of directors for the ensuing year at five (5).
- To elect directors for the ensuing year.
- To appoint the auditors of the Company for the ensuing year and to authorize the directors to fix the remuneration to be paid to the auditors.
- To consider and, if thought advisable, to pass, with or without variation, an ordinary resolution to affirm, ratify, and approve the Company's stock option plan.
- To transact such other business as may properly come before the Meeting or any adjournments thereof.

#### **CERTIVE SOLUTIONS INC.**

# AMENDED AND RESTATED NOTICE OF ANNUAL GENERAL AND SPECIAL MEETING OF SHAREHOLDERS TO BE HELD ON DECEMBER 21, 2017

**NOTICE IS HEREBY GIVEN** that an annual general and special meeting of the shareholders of Certive Solutions Inc. ("Certive" or the "Company") will be held in the office of Buttonwood Law Corporation, Suite 808, 1090 Pender Street, Vancouver, British Columbia at 10:00 a.m. (Vancouver time) on December 21, 2017 (the "Meeting"), for the following purposes:

- 1. to receive the audited consolidated financial statements of the Company for the financial years ended May 31, 2017 and May 31, 2016, together with the report of the auditors thereon;
- 2. to fix the number of directors of the Company at five (5) and to elect the directors of the Company;
- 3. to consider and, if thought appropriate, to pass, with or without variation, an ordinary resolution reappointing Buckley Dodds Parker LLP, Chartered Accountants, as auditors of the Company for the ensuing year and to authorize the directors to fix the remuneration of the auditors, as more particularly set out in the accompanying management information circular (the "Circular");
- 4. to consider and, if deemed advisable, to pass, with or without variation, an ordinary resolution, substantially in the form set out in the accompanying Circular, approving the incentive stock option plan of the Company (the "Stock Option Plan");
- 5. to transact such further and other business as may properly come before the Meeting or any adjournment thereof.

Details of the foregoing matters are contained in the accompanying Circular of the Company.

A shareholder wishing to be represented by proxy at the Meeting or any adjournment thereof must deposit his, her or its executed form of proxy with the Company's transfer agent and registrar, Computershare Trust Company of Canada, c/o the Proxy Department, 510 Burrard Street, 2nd Floor, Vancouver, BC, V6C 3B9, on or before 10:00 a.m. (Vancouver time) on December 19, 2017, or at least 48 hours, excluding Saturdays, Sundays and holidays, before any adjournment or postponement of the Meeting at which the proxy is to be used, or by delivering it to the Chair of the Meeting before the time of voting on the day of the Meeting or any adjournment thereof.

DATED: November 20, 2017.

BY ORDER OF THE BOARD OF DIRECTORS

(signed) "Van Potter"

Chief Executive Officer

These security holder materials are being sent to both registered and non-registered owners of securities. If you are a non-registered owner and the issuer or its agent has sent these materials directly to you, your name and address and information about your holdings of securities have been obtained in accordance with applicable securities regulatory requirements from the intermediary holding on your behalf.

By choosing to send these materials to you directly, the issuer (and not the intermediary holding on your behalf) has assumed responsibility for (i) delivering these materials to you, and (ii) executing your proper voting instructions. Please return your voting instructions as specified in the request for voting instructions.

#### CERTIVE SOLUTIONS INC.

# AMENDED AND RESTATED MANAGEMENT INFORMATION CIRCULAR

As at November 20, 2017

#### SOLICITATION OF PROXIES BY MANAGEMENT

This amended and restated Management Information Circular (the "Circular") is furnished in connection with the solicitation of proxies by the management of Certive Solutions Inc. ("Certive" or the "Company") for use at the annual general and special meeting (the "Meeting") of shareholders of the Company to be held in the office of Buttonwood Law Corporation, Suite 808, 1090 Pender Street, Vancouver, British Columbia at 10:00 a.m. (Vancouver time) on December 21, 2017 and at any adjournments thereof for the purposes set out in the accompanying Notice of Meeting. Solicitations may be made by mail and supplemented by telephone or other personal contact by the officers, employees or agents of the Company without special compensation. Pursuant to National Instrument 54-101 Communication with Beneficial Owners of Securities of a Reporting Issuer ("NI 54-101"), arrangements have been made with clearing agencies, brokerage houses and other financial intermediaries to forward proxy solicitation materials to the beneficial owners of the common shares of the Company (the "Shares"). The cost of any such solicitation will be borne by the Company.

The Board of Directors of the Company has fixed the record date for the Meeting to be the close of business on **October 24**, **2017** (the "**Record Date**"). Shareholders of record as of the Record Date are entitled to receive notice of the Meeting. Shareholders of record will be entitled to vote those Shares included in the list of shareholders entitled to vote at the Meeting prepared as at the Record Date.

# APPOINTMENT AND REVOCATION OF PROXIES

The persons named in the accompanying form of proxy are directors and/or officers of the Company. A shareholder has the right to appoint a person (who need not be a shareholder of the Company) to attend and represent him or her at the Meeting, other than those persons named in the enclosed form of proxy. A shareholder who wishes to appoint some other person to represent him or her at the Meeting may do so either by inserting such other person's name in the blank space provided in the form of proxy and signing the form of proxy, or by completing another proper form of proxy. A form of proxy will not be valid unless it is completed, dated, signed and delivered to the office of the registrar and transfer agent of the Company, Computershare Trust Company of Canada ("Computershare"), Suite 300, 510 Burrard Street, Vancouver, British Columbia, V6C 3B9, not less than 48 hours (excluding Saturday, Sunday and statutory holidays) preceding the Meeting or an adjournment of the Meeting.

A shareholder who has given a proxy may revoke it as to any matter upon which a vote has not already been cast pursuant to the authority conferred by the proxy.



A proxy may be revoked by depositing an instrument in writing, executed by the shareholder or his or her attorney authorized in writing, or, if the shareholder is a corporation, under its corporate seal or signed by a duly authorized officer or attorney for the corporation at the office of Computershare, Suite 300, 510 Burrard Street, Vancouver, British Columbia, V6C 3B9, at any time, not less than 48 hours (excluding Saturdays, Sundays and statutory holidays) preceding the Meeting or an adjournment of the Meeting at which the proxy is to be used.

In addition, a proxy may be revoked by the shareholder executing another form of proxy bearing a later date and depositing same at the offices of the registrar and transfer agent of the Company within the time period set out under the heading "Voting of Proxies", or by the shareholder personally attending the Meeting or any adjournment thereof and voting his or her Shares. Any revocation made or delivered at the Meeting or any adjournment thereof shall be valid only with respect to matters not yet dealt with at the time such revocation is received by the Chairman or the Scrutineer of the Meeting.

# **VOTING OF PROXIES**

All Shares represented at the Meeting by properly executed proxies will be voted and where a choice with respect to any matter to be acted upon has been specified in the form of proxy, the Shares represented by the proxy will be voted in accordance with such specifications. In the absence of any such specifications, the management designees, if named as proxy, will vote IN FAVOUR of:

- (i) The election of directors;
- (ii) The appointment of auditors;
- (iii) The ordinary resolution adopting, ratifying, and confirming the incentive stock option of the Company (the "Stock Option Plan"). The current plan is a 20% rolling plan as allowable pursuant to the policies of the Canadian Securities Exchange.

The enclosed form of proxy confers discretionary authority upon the management designees, or other persons named as proxy, with respect to amendments to or variations of matters identified in the Notice of Meeting and any other matters that may properly come before the Meeting. At the date of this Circular, the Company is not aware of any amendments to, or variations of, or other matters that may come before the Meeting. In the event that other matters come before the Meeting, then the management designees intend to vote in accordance with the judgment of the management of the Company.

Proxies, to be valid, must be deposited at the office of Computershare, Suite 300, 510 Burrard Street, Vancouver, British Columbia, V6C 3B9, not less than 48 hours (excluding Saturdays, Sundays and statutory holidays) preceding the Meeting or an adjournment of the Meeting.

# NON-REGISTERED SHAREHOLDERS

Only registered shareholders or the persons they appoint as their proxies are permitted to vote at the Meeting. However, in many cases, shares beneficially owned by a person (a "Non-Registered Holder") are registered either (i) in the name of an intermediary (an "Intermediary") that the Non-Registered Holder deals with in respect of the common shares, such as securities dealers or brokers, banks, trust companies, and trustees, as administrators of self-administered RRSPs, RRIFs, RESPs, and similar plans; or (ii) in the name of a clearing agency of which the Intermediary is a participant. In accordance with NI 54-101, the Company has distributed copies of the notice of meeting and this Circular (collectively, the "Meeting Materials") to the clearing



agencies and Intermediaries, for distribution to Non-Registered Holders. Intermediaries are required to forward the Meeting Materials to Non-Registered Holders, and often use a service company for this purpose. Non-Registered Holders will either:

- (a) typically, be provided with a computerized form (often called a "voting instruction form") which is not signed by the Intermediary and which, when properly completed and signed by the Non-Registered Holder and returned to the Intermediary or its service company, will constitute voting instructions which the Intermediary must follow. The Non-Registered Holder will generally be given a page of instructions which contains a removable label containing a bar code and other information. In order for the applicable computerized form to validly constitute a voting instruction form, the Non-Registered Holder must remove the label from the instructions and affix it to the computerized form, properly complete and sign the form and submit it to the Intermediary or its service company in accordance with the instructions of the Intermediary or service company. In certain cases, the Non-Registered Holder may provide such voting instructions to the Intermediary or its service company through the Internet or through a toll-free telephone number, or
- (b) less commonly, be given a proxy form which has already been signed by the Intermediary (typically by a facsimile, stamped signature), which is restricted to the number of shares beneficially owned by the Non-Registered Holder but which is otherwise not completed. In this case, the Non-Registered Holder who wishes to submit a proxy should properly complete the proxy form and submit it to Computershare, Suite 300, 510 Burrard Street, Vancouver, British Columbia, V6C 3B9.

In either case, the purpose of these procedures is to permit the Non-Registered Holder to direct the voting of the common shares which they beneficially own.

Should a Non-Registered Holder who receives a voting instruction form wish to vote at the Meeting in person (or have another person attend and vote on behalf of the Non-Registered Holder), the Non-Registered Holder should print his or her own name, or that of such other person, on the voting instruction form and return it to the Intermediary or its service company. Should a Non-Registered Holder who receives a proxy form wish to vote at the Meeting in person (or have another person attend and vote on behalf of the Non-Registered Holder), the Non-Registered Holder should strike out the names of the persons set out in the proxy form and insert the name of the Non-Registered Holder or such other person in the blank space provided and submit it to Computershare at the address set out above.

In all cases, Non-Registered Holders should carefully follow the instructions of their Intermediary, including those regarding when, where and by what means the voting instruction form or proxy form must be delivered.

A Non-Registered Holder may revoke voting instructions which have been given to an Intermediary at any time by written notice to the Intermediary.

# VOTING SHARES AND PRINCIPAL HOLDERS THEREOF

The Company is authorized to issue an unlimited number of common shares, of which 79,037,430 Shares are issued and outstanding and entitled to vote at the Meeting on the basis of one vote for each Share held.

The holders of Shares of record at the close of business on the record date, set by the directors of the Company to be October 24, 2017 (the "**Record Date**"), are entitled to vote such Shares at the Meeting on the basis of one vote for each Share held.

To the knowledge of the directors and senior officers of the Corporation, as at the date hereof, the following persons beneficially own, directly or indirectly, or exercise control or direction over, more than 10% of the



issued and outstanding Shares of the Corporation. Information as to the number of Shares beneficially owned, directly or indirectly or over which control or direction is exercised by the persons noted below is in each case based upon information furnished by the individual and is as at November 20, 2017.

Shareholder and Municipality	Number of Shares	Percentage of Shares
of Residence		
VHP Holdings LLC <sup>(1)</sup>	3,270,796 shares (consisting of 3,045,796 shares currently held and 225,000 Shares to be issued	4.14% (6.87% assuming the exercise of outstanding stock options)
	upon the exercise of outstanding warrants) 2,161,247 stock options	•
DRC Consulting Services LLC, Phoenix, Arizona <sup>(2)</sup>	3,335,796 Shares (consisting of 3,130,796 Shares currently held and 225,000 Shares to be issued upon the exercise of outstanding warrants) 2,161,246 stock options	4.25% (6.98% assuming the exercise of outstanding stock options)

<sup>(1)</sup> VHP Holdings LLC is a company controlled by Van Potter, the Chief Executive Officer and a director of the Company.

#### PARTICULARS OF MATTERS TO BE ACTED UPON

To the knowledge of the Company's directors, the only matters to be placed before the Meeting are those matters set forth in the accompanying Notice of Meeting relating to (i) the receipt of the financial statements; (ii) the election of directors; (iii) the appointment of auditors; and (iv) the approval of the Company's Stock Option Plan.

# I. Presentation of the Audited Annual Financial Statements

The audited financial statements of the Company for the fiscal years ended May 31, 2017, and May 31, 2016 together with the auditor's report thereon, will be presented to shareholders at the Meeting. The financial statements and the accompanying management's discussion and analyses are available on SEDAR at www.sedar.com.

# **II.** Election of Directors

The board of directors of the Company (the "Board") presently consists of four (4) directors, all of whom are elected annually. It is proposed that the number of directors be fixed for the ensuing year at five (5) and the persons named below nominated at the Meeting. Each director elected will hold office until the next annual meeting of shareholders or until his successor is duly elected or appointed pursuant to the articles of the Company, unless his office is earlier vacated in accordance with the provisions of the *Business Corporations Act* (British Columbia) (the "BCBCA") or the Company's Articles of Incorporation. It is the intention of the management designees, if named as proxy, to vote FOR the election of said persons to the board of directors. Management does not contemplate that any of such nominees will be unable to serve as directors; however, if for any reason any of the proposed nominees do not stand for election or are unable to serve as such, proxies in favour of management designees will be voted for another nominee in their discretion unless the shareholder

<sup>(2)</sup> DRC Consulting Services LLC is a company controlled indirectly by Brian Cameron, the Chief Financial Officer and a director of the Company.



has specified in his or her proxy that his or her Shares are to be withheld from voting in the election of directors.

The following table sets out the names of persons proposed to be nominated by management for election as a director; all positions and offices in the Company held by them; their principal occupation for the last five years; the periods during which they have served as a director; and the number of Shares beneficially owned or controlled, directly or indirectly, by them or over which control or direction is exercised, as of the date hereof. Each director elected will hold office until the next annual meeting of the Company, unless his office is earlier vacated in accordance with the Articles of Incorporation of the Company or becomes disqualified to act as a director.

Name of Proposed Nominees, Municipality of Residence and Proposed Position with the Corporation	Director Since	Principal Occupation During Last Five Years	Number of Shares Beneficially Owned or Controlled
Van Potter Phoenix, Arizona Chief Executive Officer, Director	January 25, 2012	President and Chief Executive Officer, Certive Solutions Inc.CEO of Canadian Data Preserve	3,045,796 shares currently held and 225,000 Shares purchase warrants 2,161,247 stock options
Brian Cameron <sup>(3)</sup> Phoenix, Arizona Chief Financial Officer, Director	January 25, 2012	CFO of the Company, Principal of Cameron & Associates; CFO of Data Preserve, Inc., CFO of Canadian Data Preserve, Inc.; Business Development – Canadian Securities Exchange for Southwest USA	3,130,796 Shares currently held and 225,000 Shares purchase warrants 2,161,246 stock options
Tom Marreel <sub>1)(3)</sub> Ottawa, ON, Director	Proposed Director	Tom Marreel is founder and CEO of Marreel Slater Insurance, a healthcare consulting and benefit brokerage company in Phoenix, Arizona. Prior to Marreel Slater Insurance, Tom worked for Schaller Anderson, Inc., a health management and consulting company based in Phoenix, Arizona. Tom became senior vice president of Schaller Anderson in 2000, assuming development and oversight of the commercial self-funded business sector.	1,962,768 Shares currently held and 175,760 Shares purchase warrants 800,000 stock options
Ravinder Kang <sup>(1)(2)</sup> Vancouver, BC, Director	Proposed Director	Mr. Kang is the Director of Finance and Regulatory Compliance for Certive Solutions. Mr. Kang has been a self-employed consultant since April 2015. He was the Director of Listed Issuer Services and held other positions with TMX Group from March 1992 to March 2015. He is a corporate finance professional who is experienced in all aspects of Exchange policy, corporate governance and public company obligations. Mr. Kang is currently the principal of RSJ Consulting Inc., a firm that provides corporate finance advice. Mr. Kang received a Bachelor of Commerce degree from the University of British Columbia in 1988 and obtained his C.A. designation at Ernst and Young. See "Other Reporting Issuer Experience".	70,000 shares and 70,000 share purchase warrants and 150,000 stock options



Name of Proposed Nominees, Municipality of Residence and Proposed Position with the Corporation	Director Since	Principal Occupation During Last Five Years	Number of Shares Beneficially Owned or Controlled
Michael Bartlett <sup>(1)(2)(3)</sup> Orlando, Florida Director	November 6, 2014	President and CEO of Creative Entertainment & Technologies Inc. since 1996, Chairman and President of Indico Resources Ltd. since 1998, President and CEO of Expo 86 in Vancouver, Senior Vice-President Planning & Development of Universal Studios at Florida, Vice President and General Manager of Canada's Wonderland in Toronto, President and CEO of Natural Maritime Authority in Norfolk, Virginia, and Vice President, Planning & Development, of Taft Broadcasting Theme Park Division in Cincinnati, Ohio	633,333 Shares and 633,333 share purchase warrants and 500,000 stock options

#### Notes:

- (1) Member or proposed member of the Audit Committee. Mr. Bartlett is the Chairman of the Audit Committee.
- (2) Member or proposed member of the Governance and Compensation Committee.
- (3) Member or proposed member of the Special Acquisition Committee.

Management recommends voting for the resolution to elect the nominated directors.

As at the date hereof, the directors and officers of the Company, as a group, beneficially owned, directly or indirectly, 8,842,693 Shares, or approximately 11.19% of the issued and outstanding Shares. A total of 5,772,493 Shares have been reserved for issuance to the directors and officers of the Company in respect of granting stock options pursuant to the Stock Option Plan (the "Options"). See "Executive Compensation - Incentive Stock Option Plan".

Corporate Cease Trade Orders, Bankruptcies, Penalties or Sanctions

Except as otherwise disclosed in this Circular, to the best of the Company's knowledge, none of the Company's directors, officers, or shareholders holding a sufficient number of securities of the Company to materially affect the control of the Company is, or during the ten years preceding the date of this Circular, has been a director or officer of any issuer that, while the person was acting in that capacity:

- a) was the subject of a cease trade order or similar order, or an order that denied such issuer access to any exemption under securities legislation for a period of more than 30 consecutive days; or
- b) became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager, or trustee appointed to hold its assets.

### Penalties or Sanctions

To the best of the Company's knowledge, no director, officer, or shareholder holding a sufficient number of securities of the Company to materially affect the control of the Company has been subject to any penalties or sanctions imposed by a court relating to Canadian securities legislation or by a securities regulatory authority or has entered into a settlement agreement with a Canadian securities regulatory authority or been subject to any other penalties or sanctions imposed by a court or regulatory body that would be likely to be considered important to a reasonable investor making an investment decision.

Personal Bankruptcies



Except as otherwise disclosed in this Circular, to the best of the Company's knowledge, during the ten years preceding the date of this Circular, no director, officer, or shareholder holding a sufficient number of securities of the Company to materially affect the control of the Company or a personal holding company of any such person, has become bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or been subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold the assets of that individual.

# III. Appointment of Auditors

The persons named in the enclosed form of proxy intend to vote for the appointment of Buckley Dodds Parker LLP, Chartered Accountants, of Vancouver, British Columbia, as auditors of the Company to hold office until the next annual meeting of shareholders and to authorize the directors of the Company to fix the auditors' remuneration. Buckley Dodds Parker LLP were first appointed auditors of the Company in 2011.

On the representations of the said auditors, neither that firm nor any of its partners has any direct financial interest nor any material indirect financial interest in the Company or any of its subsidiaries nor has had any connection during the past three years with the Company or any of its subsidiaries in the capacity of promoter, underwriter, voting trustee, director, officer or employee.

Management recommends voting for the resolution to appoint Buckley Dodds Parker LLP, Chartered Professional Accountants, as the Company's auditors and to authorize the board of directors to fix their remuneration.

# IV. Stock Option Plan

At the Meeting, shareholders will be asked to consider and, if deemed advisable, to pass, with or without variation, a resolution approving the adoption by the Company of the stock option plan (the "Stock Option Plan"). The purpose of the Stock Option Plan is to allow the Company to grant options to directors, officers, consultants, employees, and management company employees as additional compensation and as an opportunity to participate in the profitability of the Company. The granting of such option is intended to align the interests of such persons with that of the Company. The Corporation's existing stock option plan was approved on August 7, 2015. The following is a description of select material terms of the 2015 plan:

The pertinent terms and conditions of the Stock Option Plan are as follows:

- (a) The Stock Option Plan will be administered by the board of directors of the Company or a committee established by the board for that purpose;
- (b) The maximum number of shares that may be reserved for issuance under the Stock Option Plan will be a rolling number not to exceed 20% of the issued and outstanding common shares of the Company at the time of the stock option grant;
- (c) The exercise price of the options granted under the Stock Option Plan will be set by the board of directors on the basis of the market price of the shares on the trading day prior to the date of the grant;
- (d) The full purchase price of common shares purchased under the Stock Option Plan shall be paid in cash upon the exercise thereof;
- (e) Options may be granted under the Stock Option Plan exercisable over a period not exceeding five years;



- Options covering not more than 10% of the issued shares of the Company may be granted to any one individual in any 12 month period;
- (g) No more than 5% of the issued and outstanding shares may be granted to any one consultant in any 12 month period and no more than an aggregate of 5% of the issued and outstanding shares may be granted to an employee conducting investor relations activities in any 12 month period;
- (h) Options may be exercised while the optionee is a director, officer, employee or consultant to the Company, or within a period of 90 days after ceasing to be so;
- (i) Notwithstanding paragraph (i), an optionee's heirs or administrators shall have one year from the death of the optionee in which to exercise any portion of options outstanding at the time of death of the optionee;
- (j) Notwithstanding paragraph (i), options granted to an optionee who is engaged in investor relations activities expire 30 days after the optionee ceases to be employed to provide investor relations activities:
- (k) The options shall not be assignable or transferable by an optionee;
- (l) The obligation of the Company to issue and deliver common shares under the Stock Option Plan will be subject to any approvals which may be required from any regulatory authority or stock exchange having jurisdiction over the securities of the Company; and
- (m) The board of directors or the committee may, from time to time, subject to required regulatory approval, amend or terminate the Stock Option Plan.

At the Meeting, shareholders will be asked to consider and, if deemed advisable, to pass, with or without variation, a resolution approving the adoption by the Corporation of a new Stock Option Plan. The purpose of the Stock Option Plan is to allow the Corporation to grant options to directors, officers, consultants, employees and management company employees as additional compensation and as an opportunity to participate in the profitability of the Corporation. The granting of such option is intended to align the interests of such persons with that of the Corporation. A copy of the Stock Option Plan is attached hereto as Schedule "B".

The board of directors has unanimously approved the Stock Option Plan and recommends that shareholders vote FOR the following resolution to approve the Stock Option Plan:

#### "BE IT RESOLVED, AS AN ORDINARY RESOLUTION, THAT:

- 1. The incentive stock option plan, as described is attached as Schedule "B" in the Company's management information circular dated November 20, 2017, and the same is hereby authorized and approved;
- 2. The number of common shares of the Company reserved for issuance under the incentive stock option plan shall be no more than 20% of the Company's issued and outstanding common shares from time to time; and
- 3. The board of directors of the Company be and is authorized to make any changes to the incentive stock option plan if required by any such stock exchange or market upon which the common shares of the Company may be listed from time to time."

The foregoing resolution must be approved by a simple majority of the votes of shareholders cast in person



or by proxy at the Meeting.

#### **Other Matters**

Management of the Company knows of no other matter to come before the Meeting other than those referred to in the notice of meeting. However, if any other matters which are not known to the management should properly come before the Meeting, the accompanying form of proxy confers discretionary authority upon the persons named therein to vote on such matters in accordance with their best judgment.

# STATEMENT OF EXECUTIVE COMPENSATION

# **Compensation Discussion and Analysis**

For purposes of this Statement of Executive Compensation, "named executive officer" of the Company means an individual who, at any time during the year, was

- (a) The Company's chief executive officer ("CEO");
- (b) The Company's chief financial officer ("CFO");
- (c) Each of the Company's three most highly compensated executive officers, or the three most highly compensated individuals acting in a similar capacity, other than the CEO and CFO, at the end of the most recently completed financial year whose total compensation was, individually, more than \$150,000, as determined in accordance with subsection 1.3(6) of Form 51-102F6, for that financial year; and
- (d) Each individual who would be a named executive officer under paragraph (c) but for the fact that the individual was neither an executive officer of the Company, nor acting in a similar capacity, at the end of that financial year;

each a "Named Executive Officer" ("NEO").

Based on the foregoing definition, during the last completed fiscal year of the Company, there were two Named Executive Officers for the year ended May 31, 2017 namely, Van Potter, current Chief Executive Officer of the Company, and Brian Cameron, current Chief Financial Officer of the Company.

All matters relating specifically to senior executive compensation are reviewed and approved by the board of directors. The board of directors has elected to not appoint a compensation committee. The Board of Directors of the Company is responsible for determining compensation for the individual directors and officers of the Company, including the Chief Executive Officer. Given the stage of development of the Company, it is not currently envisioned that any of the directors will be paid director's fees with the exception of the Audit Committee Chair. Rather, directors will be granted incentive stock options to help ensure their continued interest in the ongoing business and affairs of the Company. The board of directors determines compensation for the officers of the Company, and any consulting or other agreements, to which the Company is a party, are reviewed on an annual basis.

The Company's overall policy regarding compensation of the Company's executive officers is structured to provide competitive salary levels and compensation incentives that support both the short-term and long-term goals of the Company, attract and retain qualified executive management and establish a compensation framework which is industry competitive. The Company's policy is to recognize and reward individual performance as well as to place executive compensation within the range of the compensation levels in the industry.



The Company does not have a compensation program other than paying base salaries, incentive bonuses, and incentive stock options to the NEOs. The Company recognizes the need to provide a compensation package that will attract and retain qualified and experienced executives, as well as align the compensation level of each executive to that executive's level of responsibility.

The Company has no other forms of compensation, although payments may be made from time to time to individuals or companies they control for the provision of consulting services. Such consulting services are paid for by the Company at competitive industry rates for work of a similar nature by reputable arm's length service providers.

# Base Salary

The objectives of the base salary are to recognize market pay, and acknowledge the competencies and skills of individuals. The base salary paid to the NEOs shall be reviewed annually by the board of directors as part of the annual review of executive officers. The decision on whether to grant an increase to the executive's base salary and the amount of any such increase shall be in the sole discretion of the board of directors.

#### Incentive Bonuses

The objectives of incentive bonuses in the form of cash payments are designed to add a variable component of compensation, based on corporate and individual performances for executive officers and employees. No incentive bonuses were paid to NEOs, other executive officers and employees during the most recently completed fiscal year.

# Option Based Awards

The directors of the Company have adopted a Stock Option Plan, subject to shareholder approval. Under the Stock Option Plan, the maximum number of shares that may be reserved for issuance under the Stock Option Plan will be a rolling number, not to exceed 20% of the issued and outstanding common shares of the Company at the time of the stock option grant. The Stock Option Plan will be a "rolling" stock option plan.

<b>Compensation Source</b>	<b>Description of Compensation</b>	<b>Compensation Objectives</b>		
Annual Base Salary (all NEOs)	Salary is market-competitive, fixed level of compensation	Retain qualified leaders, motivate strong business performance		
Incentive Stock Option (all NEOs)	Equity grants are made in the form of stock options. The amount of grant will be dependent on individual and corporate performance	motivate strong business		

#### **Summary Compensation Table**

The following table summarizes the proposed compensation to be paid to each NEO of the Company for the Company's financial years end to May 31, 2017 and May 31, 2016:

Name and	Fiscal	Salary (\$)	Share	Option-	Non-equity	Pension	All	Total
Principal			based	based	incentive plan	value	other	



Position	Year		awards (2) (\$)	awards (\$) <sup>(3)</sup>	compensatio	on <sup>(1)</sup> (\$)	(\$)	compens ation (\$) <sup>(2)</sup>	compensation
					Annual incentive plans	Long term incenti ve plans			
Van Potter, President and Chief Executive Officer	2017 2016	\$309,000 \$290,000	Nil Nil	216,192 689,677	Nil Nil	Nil Nil	Nil Nil	Nil Nil	606,192 979,677
Brian Cameron, Chief Financial Officer	2017 2016	309,000 290,000	Nil Nil	216,192 689,677	Nil Nil	Nil Nil	Nil Nil	Nil Nil	606,192 979,677

#### Notes:

- (1) "Non-equity Incentive Plan Compensation" includes all compensation under an incentive plan or portion of an incentive plan that is not an equity incentive plan.
- (2) "Share-based Awards" means an award under an equity incentive plan of equity-based instruments that do not have option-like features, including, for greater certainty, common shares, restricted shares, restricted share units, deferred share units, phantom shares, phantom share units, common share equivalent units, and stock.
- (3) "Option-based Awards" means an award under an equity incentive plan of options, including, for greater certainty, share options, share appreciation rights, and similar instruments that have option-like features.

# **Employment Contracts**

The Company has not entered into employment contracts with any of its employees which include, among other things, noncompetition, confidentiality, intellectual property and non-solicitation clauses.

# **Annual Base Salary**

Base salary for the NEOs is determined by the board of directors primarily by comparison of the remuneration paid by other companies with the same size and industry and with publicly available information on remuneration.

The annual base salary paid to the NEOs shall, for the purpose of establishing appropriate increases, be reviewed annually by the board of directors as part of the annual review of executive officers. The decision on whether to grant an increase to the executive's base salary and the amount of any such increase shall be in the sole discretion of the board of directors.

# **Long Term Incentive Plan (LTIP)**

The Company does not have a formal or written LTIP in place, pursuant to which cash or non-cash compensation intended to serve as an incentive for performance (whereby performance is measured by reference to financial performance or the price of the Company's securities), was proposed to be paid or distributed to the Named Executive Officer during its financial year ended May 31, 2017.

#### **Option Based Award**

An option based award is in the form of an incentive stock option plan. The objective of the incentive stock option is to reward NEOs, employees, consultants and directors for their individual performance at the



discretion of the board of directors.

Subject to shareholder approval, the Company will maintain a formal stock option plan, under which stock options will be granted and may be granted to purchase a number equal to 20% of the Company's issued capital from time to time.

The stock option plan will be administered by the board of directors and the process to grant option-based awards to executive officers will be within the discretion of the directors.

All previous grants of option-based awards will be taken into account when considering new grants.

#### **Incentive Plan Awards**

Outstanding share-based awards and option-based awards

During the most recently completed fiscal year, additional options were granted to the Named Executive Officers.

The following table sets forth the options proposed to be granted to the Named Execute Officers to purchase or acquire securities of the Company at its financial year end of May 31, 2017.

Name		Option-bas	sed awards		Share-based awards		
	Number of securities underlying unexercised options (#)	Option exercise price (\$)	Option expiration date	Value of unexercised in-the- money options (\$)	Number of shares or units of shares that have not vested (#)	Market or payout value of share- based awards that have not vested (\$)	
Van Potter, President and	602,538	\$0.25	Sept. 17, 2018	nil	nil	nil	
Chief Executive	508,709	\$0.25	Dec. 31, 2020				
Officer	1,050,000	\$0.22 US	Sept. 13, 2021				
Brian Cameron, Chief Financial	602,538	\$0.25	Sept. 17, 2018	nil	nil	nil	
Officer	508,709	\$0.25	Dec. 31, 2020				
	1,050,000	\$0.22 US	Sept. 13, 2021				

# Incentive plan awards – value vested or earned during the year

The following table sets forth the value vested or earned during the year of option-based awards, share-based awards and non-equity incentive plan compensation paid to any Named Executive Officers during the financial year end to May 31, 2017.



Name	Option-based awards – value vested during the year (\$)	Share-based awards – value vested during the year (\$)	
Van Potter,	nil	nil	nil
President and Chief			
Executive Officer			
Brian Cameron, Chief	nil	nil	nil
Financial Officer			

#### **Pension Plan Benefits**

The Company does not provide retirement benefits for directors and executive officers. No funds were set aside or accrued by the Company during the fiscal years ended May 31, 2017 to provide pension, retirement or similar benefits for the Company's directors or officers pursuant to any existing plan provided or contributed to by the Company or its subsidiaries.

# **Termination and Change of Control Benefits**

The Company has no plan or arrangement whereby any Named Executive Officer may be compensated in the event of that Named Executive Officer's resignation, retirement or other termination of employment, or in the event of a change of control of the Company or a change in the Named Executive Officer's responsibilities following such a change of control.

# **Director Compensation**

The Company does not compensate its directors in their capacities as such, although directors of the Company will be reimbursed for their expenses incurred in connection with their services as directors and may be issued stock options from time to time at the discretion of the board. It is anticipated that the Company will implement a compensation plan for its directors shortly, which will be consistent with industry standards.

Name	Fees earned (\$)	Share- based award s (\$)	Option -based awards (\$) <sup>(1)</sup>	Non-equity incentive plan compensation (\$)	Pension value (\$)	All other compensatio n (2)	Total (\$)
Jeff Wareham <sup>(3)</sup>	\$20,000	Nil	Nil	Nil	Nil	Nil	\$20,000
Ed Holder <sup>(4)</sup>	\$15,000	Nil	Nil	Nil	Nil	Nil	\$15,000
Michael Bartlett	\$120,000	Nil	Nil	Nil	Nil	Nil	\$120,000

<sup>(1)</sup> The dollar value ascribed to option grants represents non-cash consideration and has been estimated using the Black Scholes Model as at the date of grant.

<sup>(2)</sup> Other benefits did not exceed the lesser of \$50,000 and 10% of the total annual compensation for the named director.

<sup>(3)</sup> Mr. Jeff Wareham was appointed as a director of the Company on February 14, 2017 and is not being proposed for reelection.

<sup>(4)</sup> Mr. Ed Holder served as a director of the Company from March 2017 until his resignation in November 2017.



# INDEBTEDNESS OF DIRECTORS AND SENIOR OFFICERS

# **Aggregate Indebtedness**

Other than disclosed herein, other than routine indebtedness, as that term is defined in paragraph 10.3(c) of Form 51-102F5 Information Circular ("Form 52-102F5"), no directors, executive officers and employees and no former directors, executive officers and employees of the Company is, or was, indebted to the Company or any of its subsidiaries in connection with a purchase of securities and all other indebtedness as at November 20, 2017.

# Indebtedness of Directors and Executive Officers under Securities Purchase and Other Programs

Other than disclosed herein, other than routine indebtedness, as that term is defined in paragraph 10.3(c) of Form 51-102F5, no directors or executive officers of the Company, proposed nominees for election as a director of the Company and associates of such director, executive officers or proposed nominees is or was indebted to the Company or any of its subsidiaries as at November 20, 2017.

# Directors' and Officers' Liability Insurance

Effective June 30, 2017, the Company has directors' and officers' liability insurance in place for the benefit of the directors and officers of the Company, as set out in the following summary.

# **AIG Insurance Company**

Policy Period – June 30, 2017-June 30, 2018 Limit of Liability - \$5,000,000 Aggregate - \$5,000,000 Defence costs included in limits – yes Premium - \$22,500 Commission – 17.5%

#### **AUDIT COMMITTEE**

The Audit Committee's role is to act in an objective, independent capacity as a liaison between the auditors, management and the board of directors and to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

On September 29, 2012, the Audit Committee adopted a charter delineating its responsibilities substantially in the following terms:

- i) review with the independent accountants the scope of the audit and the results of the annual audit examination by the independent accountants and any reports of the independent accountants with respect to reviews of interim financial statements or other audit, review or attest services. The Audit Committee will be responsible for resolving any disagreements between management and the external auditor regarding financial reporting;
- (ii) review information, including written statements from the independent accountants, concerning any relationships between the auditors and the Corporation or any other relationships that may adversely affect the independence of the auditors and assess the independence of the outside auditor:



- (iii) review and discuss with management and the independent auditors the Corporation's annual audited financial statements prior to their public disclosure, including a discussion with the auditors of their judgments as to the quality of the Corporation's accounting principles;
- (iv) review the Corporation's MD&A and annual and interim earnings press releases prior to their public disclosure;
- (v) review the services to be provided by the independent auditors to assure that the independent auditors do not undertake any engagement for services for the Corporation that would constitute prohibited services under applicable securities laws under the rules of any stock exchange or trading market on which the Shares are listed for trading, or could be viewed as compromising the auditor's independence. The Audit Committee must pre-approve all non-audit services to be provided to the Corporation or its subsidiaries;
- (vi) review with management and the independent auditors the results of any significant matters identified as a result of the independent auditors' interim review procedures prior to the filing of each quarterly financial statements or as soon thereafter as possible;
- (vii) review the annual program for the Corporation's internal audits, if any, and review audit reports submitted by the internal auditing staff, if any;
- (viii) periodically review the adequacy of the Corporation's internal controls;
- (ix) review changes in the accounting policies of the Corporation and accounting and financial reporting proposals that are provided by the independent accountants that may have a significant impact on the Corporation's financial reports, and make comments on the foregoing to the Board;
- (x) review and approve the Corporation's hiring policies regarding partners, employees and former partners and employees of the present and formal external auditor of the Corporation;
- (xi) oversee and review annually the Corporation's Code of Business Conduct and Ethics (the "Code") and program for compliance with the Code;
- (xii) periodically review the adequacy of the Audit Committee Charter;
- (xiii) make reports and recommendations to the Board within the scope of its functions;
- (xiv) approve material contracts where the Board determines that it has a conflict;
- (xv) establish procedures for receipt, retention and treatment of complaints received by the Corporation regarding auditing, internal accounting controls or accounting matters and establish procedures for the confidential, anonymous submission by employees of the Corporation of concerns regarding questionable accounting or auditing matters;
- (xvi) where considered necessary by the Audit Committee to carry out its duties, have the authority to engage independent counsel and/or other advisors at the Corporation's expense upon the terms and conditions, including compensation, determined by the Audit Committee;
- (xvii) satisfy itself that management put into place procedures that facilitate compliance with the disclosure and financial reporting controls provisions of applicable securities laws, including adequate procedures for the review of the Corporation's public disclosure of financial information extracted or



derived from the Corporation's financial statements. The Audit Committee will assess the adequacy of these procedures annually;

(xviii) review all loans to officers;

- (xix) review and monitor all related party transactions which may be entered into by the Corporation as required by rules of the stock exchange or trading market upon which the Corporation's shares are listed for trading; and
- (xx) ensure all public disclosure regarding the Audit Committee is made in compliance with applicable stock exchange rules and securities legislation.

# **Composition of the Audit Committee**

At present, the Company proposes that the Audit Committee consist of Michael Bartlett, Ravinder Kang and Tom Marreel. All members of the Audit Committee are independent within the meaning of that term as defined in Section 1.4 of National Instrument 52–110 *Audit Committee* ("**NI 52–110**"). All members of the Audit Committee are financially literate as required by Part 1.6 of NI 52-110.

# **Relevant Education and Experience**

The education of each of the members of the Audit Committee is set out in this Circular. More specifically, some of the members of the Audit Committee have also taken accounting courses directly relating to financial statement preparation and analysis. Each of the members of the Audit Committee has a general understanding of the accounting principles used by the Company to prepare its financial statements and will seek clarification from the Company's auditors, where required. Each of the members of the Audit Committee also has direct experience in understanding accounting principles for private and reporting companies and experience in supervising one or more individuals engaged in the accounting for estimates, accruals and reserves and experience preparing, auditing, analyzing or evaluating financial statements similar to those of the Company.

# **Audit Committee Oversight**

At no time from the commencement of the years ended May 31, 2017 and May 31, 2016, were any recommendations of the Audit Committee to nominate or compensate an external auditor not adopted by the board of directors.

# **Reliance on Certain Exemptions**

The Company has not relied on any exemptions under section 2.4 *De Minimis Non-audit Services* of NI 52 – 110 or from Form 52-110F2 *Disclosure by Venture Issuer*, in whole or in part, granted under Part 8 of NI 52-110, during the financial year ended May 31, 2017.

# **Pre-Approval Policies and Procedures**

As of the date hereof, the Audit Committee has not adopted specific policies and procedures for the engagement of non-audit services.

# **External Auditor Services Fees (By Category)**

The following table sets out the "audit fees", "audit-related fees", "tax fees" and "other fees" billed in the financial years ended May 31, 2017 and May 31, 2016.



	Audit Fees and Audit Related Fees	Tax Fees	Other Fees	
For the year ended	\$78,750	\$15,223	\$37,755	
May 31, 2017				
For the year ended	\$65,000	\$16,000	\$25,817	
May 31, 2016				

# **Exemption**

The Company is relying upon the exemption set out in section 6.1 of NI 52–110 that provides that the Company, as a venture issuer, is not required to comply with Part 3 (Composition of the Audit Committee) and Part 5 (Reporting Obligations).

#### **CORPORATE GOVERNANCE**

#### General

National Policy 58-201 - Corporate Governance Guidelines and National Instrument 58-101 - Disclosure of Corporate Governance Practices ("NI 58-101"), which came into force on June 30, 2005, set out a series of guidelines for effective corporate governance. The guidelines address matters such as the composition and independence of corporate boards, the functions to be performed by boards and their committees, and the effectiveness and education of board members. Each reporting issuer, such as the Company, must disclose on an annual basis and in prescribed form, the corporate governance practices that it has adopted. The following is the Company's required annual disclosure of its corporate governance practices.

#### **Board of Directors**

Composition of the Board

NI 58-101, when taken with Section 1.4 of National Instrument 52-110 *Audit Committees*, ("**NI 52-110**") provides that a member is "independent" if the member has no direct or indirect material relationship with the issuer, a "material relationship" being one which could, in the view of the Company's board of directors, reasonably interfere with the exercise of a member's independent judgment. To facilitate independence, the Company is committed to the following practices:

- 1) To expand the Board's composition through the recruitment of strong, independent directors;
- 2) To maintain a majority of independent directors on the Board;
- 3) To ensure that all committees of the Board are constituted of a majority of independent directors, and solely independent directors, if possible.

The Company has determined that the following individuals are independent within the meaning of NI 58-101 and NI 52-110:

Tom Marreel – Independent Director Robert Kang – Independent Director Michael Bartlett -Independent Director



The Company has determined that the following individuals are not independent based on the guidelines set forth in NI 58-101 and NI 52-110:

Van Potter – Not independent as a result of his position as the Chief Executive Officer of the Company.

Brian Cameron – Not independent as a result of his position as the Chief Financial Officer of the Company.

# **Directorships**

The following table sets forth a list of directors, officers and promoters who are, or have been within the past three years, a director, officer or promoter of any other reporting issuer, which table includes the number of other issuers of which the individual is currently a director, officer or promoter and the names of the reporting issuers with which the individual was involved in the past five years, including the names, markets upon which they trade, and the approximate start and end dates for each:

Director	Name of Reporting	Name of Exchange or Market	Position	Duration	Committee Appointments
Van Potter	Canadian Data Preserve Inc.	Canadian Securities Exchange	President, CEO and Director	July 2012 – Present	Not applicable
Brian Cameron	Canadian Data Preserve Inc.	Canadian Securities Exchange	CFO	July 2012 – Present	Not applicable
Ravinder Kang	ME Resource Corp.	Canadian Securities Exchange	Director	October 2015 - Present	Not applicable
	Bluerock Ventures Corp.	TSXV (NEX)	Director	March 2017- Present	Not applicable
	BetterU Education Corp.	TSXV	Director	March 2017- Present	Not applicable
	Element Lifestyle Retirement Inc.	TSXV	CFO	December 2015 – December 2016	Not applicable
	Hempco Food and Fiber Inc.	TSXV	Corporate Secretary	April 2016 – Present	Not applicable
	PMI Resources Ltd.	TSXV	Director	May 2016 – April 2017	Not applicable
	Axion Ventures Inc. (formerly Capstream Ventures Inc.)	TSXV	Director	May 2016- October 2017	Not applicable
	Maple Peak Investment Inc.	TSXV	Director	July 2016 – Present	Not applicable
	Confederation Minerals Ltd.	TSXV	Director	Oct 2017 to present	Not applicable

# **Orientation and Continuing Education of Board Members**

If any new directors are appointed to the board of directors, then the existing directors will provide a brief orientation consisting of a telephone conference and a review of material transactions effected to-date by the Company, as well as the general nature and proceedings of the Board. The existing Board will also require the Company's legal counsel to provide a summary of the new director's duties and responsibilities as a member of the board of directors. Given the direct securities industry experience of the existing board of directors, the Company does not contemplate providing continuing education for directors at this time.



# **Measures to Encourage Ethical Business Conduct**

Pursuant to the *Business Corporations Act* (British Columbia), each of the directors of the Corporation is required to disclose any conflict of interest that any one of them may have in regard to any dealings with the Corporation. Each of the existing members of the Board has worked together in the past, either by being a director or officer of other reporting issuers. In the past, the Board has had discussions and meetings about the importance of full disclosure in regard to the business and affairs of a reporting issuer. Given the experience of the Board, and their prior dealings, the Corporation, at this point in time, is not taking any additional steps to encourage and promote a culture of ethical business conduct.

#### **Nomination of Board Members**

The Company does not have in place a formal process to identify new candidates for board nomination or a person responsible for identifying new candidates or that is in the process of identifying new candidates. Given the direct securities experience of the existing board of directors, each director will utilize his own judgment in determining whether or not to put forth a person as a candidate for the board of directors of the Company and the appropriate forum for carrying out this task.

# Compensation

The board of directors of the Company is responsible for determining compensation, including compensation for the individual directors and officers of the Company, such as the Chief Executive Officer. Given the stage of development of the Company, it is not currently envisioned that any of the directors will be paid director's fees. Rather, directors will be granted stock options to help ensure their continued interest in the ongoing business and affairs of the Company. The board of directors determines compensation for the officers of the Company, and any consulting or other agreements, to which the Company is a party, are reviewed on an annual basis.

# **Board Committees**

At this time, the Board of Directors does not have any standing committees other than the Audit Committee. The Audit Committee's role is to act in an objective, independent capacity as a liaison between the auditors, management, and the board of directors and to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

#### **Assessments**

Given the current stage of development of the Company, the Company does not yet have any formal policies or procedures in place to help ensure that the board, its committees, if any, and its individual directors are performing effectively. In the event that the business of the Company increases in size and scale, then the board of directors will determine whether it is appropriate to engage an outside consulting firm to make recommendations regarding the foregoing. Certain of the members of the board of directors have a direct financial interest in the Company, by virtue of being shareholders of the Company.

# INTEREST OF CERTAIN PERSONS AND COMPANIES IN MATTERS TO BE ACTED UPON

Other than as set forth in this Circular, the management of the Company is not aware of any material interest, direct or indirect, by way of beneficial ownership of securities or otherwise, of any person who has been a director or executive officer at any time since the beginning of the Company's last financial year or any



proposed nominee for election as a director, or any associate or affiliate of any of the foregoing persons, in any matter to be acted upon at the Meeting other than the election of directors or the appointment of auditors. All of the directors and officers may receive options pursuant to the Stock Option Plan of the Company.

# INTEREST OF INFORMED PERSONS IN MATERIAL TRANSACTIONS

Except as disclosed in this Circular, neither the Company, nor any director or officer of the Company, nor any insider of the Company, nor any proposed nominee for election as a director of the Company, nor any associate or affiliate of any one of them, has or has had, at any time since the beginning of the Company's last completed financial year, any material interest, direct or indirect, in any transaction or proposed transaction that has materially affected or would materially affect the Company, except for any interest arising from the ownership of Shares where the shareholder will receive no extra or special benefit or advantage not shared on a pro-rata basis by all shareholders.

#### OTHER MATTERS TO BE ACTED UPON

There are no other matters to be considered at the Meeting which are known to the directors or senior officers of the Company at this time. However, if any other matters properly come before the Meeting, it is the intention of the persons named in the form of proxy accompanying this Circular to vote the same in accordance with their best judgment of such matters exercising discretionary authority with respect to amendments or variations of matters identified in the Notice of Meeting, and other matters which may properly come before the Meeting or any adjournment thereof.

# ADDITIONAL INFORMATION

Additional information relating to the Company may be found on the System for Electronic Document Analysis and Retrieval of the Canadian Securities Administrators at <a href="www.sedar.com">www.sedar.com</a>. Financial information regarding the Company is provided in the Company's comparative financial statements and management's discussion and analysis for its most recently completed financial year. Shareholders of the Company may contact the Company at 1140-1185 Georgia Street, Vancouver, BC, V6E 4E6, to request copies of the Company's financial statements and management's discussion and analyses.

# **GENERAL**

All matters referred to herein for approval by the shareholders require a majority of the shareholders voting, in person or by proxy, at the Meeting.

There are no other material facts other than as disclosed in this Circular.

#### **BOARD APPROVAL**

The Board of Directors of the Company has approved the contents and the delivery of the Circular to its shareholders.

DATED at Vancouver, British Columbia, this 20<sup>th</sup> day of November, 2017.

BY ORDER OF THE BOARD OF DIRECTORS

(-!1)	"IZ D. 44?"	
(signea)	"Van Potter"	



Chief Executive Officer



# SCHEDULE "A"

# CHARTER OF THE AUDIT COMMITTEE OF THE BOARD OF DIRECTORS OF Certive Solutions Inc. (the "Company")

#### 1. Purpose

- 1.1. The Audit Committee is ultimately responsible for the policies and practices relating to integrity of financial and regulatory reporting, as well as internal controls to achieve the objectives of safeguarding of corporate assets; reliability of information; and compliance with policies and laws. Within this mandate, the Audit Committee's role is to:
  - (a) support the Board of Directors in meeting its responsibilities to shareholders;
  - (b) enhance the independence of the external auditor;
  - (c) facilitate effective communications between management and the external auditor and provide a link between the external auditor and the Board of Directors;
  - (d) increase the credibility and objectivity of the Company's financial reports and public disclosure.
- 1.2. The Audit Committee will make recommendations to the Board of Directors regarding items relating to financial and regulatory reporting and the system of internal controls following the execution of the Committee's responsibilities as described herein.
- 1.3. The Audit Committee will undertake those specific duties and responsibilities listed below and such other duties as the Board of Directors from time to time prescribe.

#### 2. Membership

- 2.1. Each member of the Audit Committee must be a director of the Company.
- 2.2. The Audit Committee will consist of at least three members, the majority of whom are neither officers nor employees of the Company or any of its affiliates.
- 2.3. The members of the Audit Committee will be appointed annually by and will serve at the discretion of the Board of Directors.

# 3. Authority

- 3.1. In addition to all authority required to carry out the duties and responsibilities included in this charter, the Audit Committee has specific authority to:
  - (a) engage, and set and pay the compensation for, independent counsel and other advisors as it determines necessary to carry out its duties and responsibilities; and
  - (b) communicate directly with management and any internal auditor, and with the external auditor without management involvement.
  - (c) Approve interim financial statements and interim MD&A on behalf of the Board of Directors.



#### 4. Duties and Responsibilities

- 4.1. The duties and responsibilities of the Audit Committee include:
  - recommending to the Board of Directors the external auditor to be nominated by the Board of Directors;
  - (b) recommending to the Board of Directors the compensation of the external auditor;
  - (c) reviewing the external auditor's audit plan, fee schedule and any related services proposals;
  - (d) overseeing the work of the external auditor;
  - (e) ensuring that the external auditor is in good standing with the Canadian Public Accountability Board and will enquire if there are any sanctions imposed by the CPAB on the external auditor;
  - (f) ensuring that the external auditor meets the rotation requirements for partners and staff on the Company's audits;
  - (g) reviewing and discussing with management and the external auditor the annual audited financial statements, including discussion of material transactions with related parties, accounting policies, as well as the external auditor's written communications to the Committee and to management;
  - reviewing the external auditor's report, audit results and financial statements prior to approval by the Board of Directors;
  - (i) reporting on and recommending to the Board of Directors the annual financial statements and the external auditor's report on those financial statements, prior to Board approval and dissemination of financial statements to shareholders and the public;
  - (j) reviewing financial statements, MD&A and annual and interim earnings press releases prior to public disclosure of this information;
  - (k) ensuring adequate procedures are in place for review of all public disclosure of financial information by the Company, prior to its dissemination to the public;
  - (l) overseeing the adequacy of the Company's system of internal accounting controls and internal audit process obtaining from the external auditor summaries and recommendations for improvement of such internal accounting controls;
  - (m) ensuring the integrity of disclosure controls and internal controls over financial reporting;
  - (n) resolving disputes between management and the external auditor regarding financial reporting;
  - (o) establishing procedures for:
    - i. the receipt, retention and treatment of complaints received by the Company from employees and others regarding accounting, internal accounting controls or auditing matters and questionable practices relating thereto; and
    - ii. the confidential, anonymous submission by employees of the Company or concerns regarding questionable accounting or auditing matters.
  - (p) reviewing and approving the Company's hiring policies with respect to partners or employees (or former partners or employees) of either a former or the present external auditor;



- (q) pre-approving all non-audit services to be provided to the Company or any subsidiaries by the Company's external auditor;
- (r) overseeing compliance with regulatory authority requirements for disclosure of external auditor services and Audit Committee activities.
- 4.2. The Audit Committee will report, at least annually, to the Board regarding the Committee's examinations and recommendations.

# 5. Meetings

- 5.1. The quorum for a meeting of the Audit Committee is a majority of the members of the Committee who are not officers or employees of the Company or of an affiliate of the Company.
- 5.2. The members of the Audit Committee must elect a chair from among their number and may determine their own procedures.
- 5.3. The Audit Committee may establish its own schedule that it will provide to the Board of Directors in advance.
- 5.4. The external auditor is entitled to receive reasonable notice of every meeting of the Audit Committee and to attend and be heard thereat.
- 5.5. A member of the Audit Committee or the external auditor may call a meeting of the Audit Committee.
- 5.6. The Audit Committee will meet separately with the President and separately with the Chief Financial Officer of the Company at least annually to review the financial affairs of the Company.
- 5.7. The Audit Committee will meet with the external auditor of the Company at least once each year, at such time(s) as it deems appropriate, to review the external auditor's examination and report.
- 5.8. The chair of the Audit Committee must convene a meeting of the Audit Committee at the request of the external auditor, to consider any matter that the auditor believes should be brought to the attention of the Board of Directors or the shareholders.

#### 6. Reports

6.1. The Audit Committee will record its recommendations to the Board in written form which will be incorporated as a part of the minutes of the Board of Directors' meeting at which those recommendations are presented.

# 7. Minutes

7.1. The Audit Committee will maintain written minutes of its meetings, which minutes will be filed with the minutes of the meetings of the Board of Directors.



#### **SCHEDULE "B"**

# Stock Option Plan Certive Solutions Inc.

#### 1. The Plan

A stock option plan (the "Plan") pursuant to which options to purchase common shares, or such other shares as may be substituted therefor ("Shares"), in the capital stock of Certive Solutions Inc. (the "Corporation") may be granted to the directors, officers and employees of, and to consultants retained by, the Corporation or any of its subsidiaries or affiliates is hereby established on the terms and conditions herein set forth.

# 2. Purpose

The purpose of this Plan is to advance the interests of the Corporation by encouraging the directors, officers and employees of, and consultants retained by, the Corporation or any of its subsidiaries or affiliates to acquire Shares, thereby (i) increasing the proprietary interests of such persons in the Corporation, (ii) aligning the interests of such persons with the interests of the Corporation's shareholders generally, (iii) encouraging such persons to remain associated with the Corporation or any of its subsidiaries or affiliates, and (iv) furnishing such persons with an additional incentive in their efforts on behalf of the Corporation or any of its subsidiaries or affiliates.

#### 3. Administration

- (a) This Plan shall be administered by the board of directors of the Corporation (the "Board").
- (b) Subject to the terms and conditions set forth herein, the Board is authorized to provide for the granting, exercise and method of exercise of Options (as hereinafter defined), all on such terms (which may vary between Options granted from time to time) as it shall determine. In addition, the Board shall have the authority to: (i) construe and interpret this Plan and all option agreements entered into hereunder, (ii) prescribe, amend and rescind rules and regulations relating to this Plan and (iii) make all other determinations necessary or advisable for the administration of this Plan. All determinations and interpretations made by the Board shall be binding on all Participants (as hereinafter defined) and on their legal, personal representatives and beneficiaries.
- (c) Notwithstanding the foregoing or any other provision contained herein, the Board shall have the right to delegate the administration and operation of this Plan, in whole or in part, to a committee of the Board or to the President or any other officer of the Corporation. Whenever used herein, the term "Board" shall be deemed to include any committee or officer to which the Board has, fully or partially, delegated responsibility and/or authority relating to the Plan or the administration and operation of this Plan pursuant to this Section 3.
- (d) Options to purchase the Shares granted hereunder ("Options") shall be evidenced by an agreement, signed on behalf of the Corporation and by the person to whom an Option is granted, which agreement shall be in such form as the Board shall approve. Initially, the form of agreement shall be in the form attached hereto as Exhibit "A", subject to such changes and amendments to the terms and conditions thereof as the Board or the President may approve from time to time, with execution of an option agreement by an officer of the Corporation to constitute conclusive evidence as to the approval of all such terms and conditions.



# 4. Shares Subject to Plan

- (a) Subject to Section 15 below, the securities that may be acquired by Participants under this Plan shall consist of authorized but unissued Shares. Whenever used herein, the term "Shares" shall be deemed to include any other securities that may be acquired by a Participant upon the exercise of an Option the terms of which have been modified in accordance with Section 15 below.
- (b) The aggregate number of Shares reserved for issuance under this Plan shall be equal to 20% of the total number of Shares issued and outstanding from time to time (calculated on a non-diluted basis).
- (c) If any Option granted under this Plan shall expire or terminate for any reason without having been exercised in full, any unpurchased Shares to which such Option relates shall be available for the purposes of the granting of Options under this Plan.

# 5. Maintenance of Sufficient Capital

The Corporation shall at all times during the term of this Plan ensure that the number of Shares it is authorized to issue shall be sufficient to satisfy the Corporation's obligations under all outstanding Options granted pursuant to this Plan.

# 6. Eligibility and Participation

- (a) The Board may, in its discretion, select any of the following persons to participate in this Plan:
  - (i) directors of the Corporation or any of its subsidiaries or affiliates;
  - (ii) officers of the Corporation or any of its subsidiaries or affiliates;
  - (iii) employees of the Corporation or any of its subsidiaries or affiliates; and
  - (iv) consultants retained by the Corporation or any of its subsidiaries or affiliates, provided such consultants have performed and/or continue to perform services for the Corporation or any of its subsidiaries or affiliates on an ongoing basis or are expected to provide a service of value to the Corporation or any of its subsidiaries or affiliates; (any such person having been selected for participation in this Plan by the Board is herein referred to as a "Participant").
- (b) The Board may from time to time, in its discretion, grant an Option to any Participant, upon such terms, conditions and limitations as the Board may determine, including the terms, conditions and limitations set forth herein, provided that Options granted to any Participant shall be approved by the shareholders of the Corporation if the rules of any stock exchange on which the Shares are listed require such approval.
- (c) Options will not be granted to an officer, employee or consultant of the Corporation, unless such Participant is a bona fide officer, employee or consultant of the Corporation.

# 7. Exercise Price

The Board shall, at the time an Option is granted under this Plan, fix the exercise price at which Shares may be acquired upon the exercise of such Option provided that such exercise price shall not be less than that from time to time permitted under the rules of any stock exchange or exchanges on which the Shares are



then listed. In addition, the exercise price of an Option must be paid in cash. Shareholder approval shall be obtained by the Corporation prior to any reduction to the exercise price if the affected Participant is an insider (as defined in the *Securities Act* (British Columbia)) of the Corporation at the time of the proposed amendment.

# 8. Number of Optioned Shares

The number of Shares that may be acquired under an Option granted to a Participant shall be determined by the Board as at the time the Option is granted, provided that:

- (a) the aggregate number of Shares reserved for issuance under this Plan, together with any other security based compensation arrangement of the Corporation, shall not, at the time of grant, exceed 20% of the total number of issued and outstanding Shares (calculated on a non-diluted basis) unless the Corporation receives the permission of the stock exchange or exchanges on which the Shares are then listed to exceed such threshold;
- (b) the aggregate number of Shares reserved for issuance to any one Participant under this Plan or any other plan of the Corporation, shall not exceed 10% of the total number of issued and outstanding Shares (calculated on a non-diluted basis) in any 12 month period (and, in the case of consultants and persons retained to perform investor relation activities, shall not exceed 5% in any 12 month period) unless the Corporation receives the permission of the stock exchange or exchanges on which the Shares are listed to exceed such threshold; and
- (c) the Corporation shall obtain shareholder approval for grants of Options to insiders (as defined in the Securities Act (British Columbia)), of a number of Options exceeding 20% of the issued Shares, within any 12 month period.

#### 9. Term

The period during which an Option may be exercised (the "Option Period") shall be determined by the Board at the time the Option is granted, subject to any vesting limitations which may be imposed by the Board in its sole unfettered discretion at the time such Option is granted, and subject to Sections 11, 12 and 16 below, provided that:

- (a) no Option shall be exercisable for a period exceeding 5 years from the date the Option is granted unless the Corporation receives the permission of the stock exchange or exchanges on which the Shares are then listed and as specifically provided by the Board, and as permitted under the rules of any stock exchange or exchanges on which the Shares are then listed, and in any event, no Option shall be exercisable for a period exceeding 10 years from the date the Option is granted;
- (b) no Option in respect of which shareholder approval is required under the rules of any stock exchange or exchanges on which the Shares are then listed shall be exercisable until such time as the Option has been approved by the shareholders of the Corporation;
- (c) the Board may, subject to the receipt of any necessary regulatory approvals, in its sole discretion, accelerate the time at which any Option may be exercised, in whole or in part; and
- (d) any Options granted to any Participant must expire within 90 days after the Participant ceases to be a Participant, and immediately for any Participant engaged in investor relation activities after such Participant ceases to be employed to provide investor relation activities.



# 10. Method of Exercise of Option

- (a) Except as set forth in Sections 11 and 12 below or as otherwise determined by the Board, no Option may be exercised unless the holder of such Option is, at the time the Option is exercised, a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates.
- (b) Options that are otherwise exercisable in accordance with the terms thereof may be exercised in whole or in part from time to time.
- (c) Any Participant (or the Participant's legal, personal representative) wishing to exercise an Option shall deliver to the Corporation, at its principal office in the City of Vancouver, British Columbia:
  - (i) a written notice expressing the intention of such Participant (or the Participant's legal, personal representative) to exercise the Participant's Option and specifying the number of Shares in respect of which the Option is exercised; and
  - (ii) a cash payment, cheque or bank draft, representing the full purchase price of the Shares in respect of which the Option is exercised.
- (d) Upon the exercise of an Option as aforesaid, the Corporation shall use its reasonable efforts to forthwith deliver, or cause the registrar and transfer agent of the Shares to deliver, to the relevant Participant (or the Participant's legal, personal representative) or to the order thereof, a certificate representing the aggregate number of fully paid and non-assessable Shares as the Participant (or the Participant's legal, personal representative) shall have then paid for.
- (e) Notwithstanding anything else contained herein, at or after the time that any Option could be exercised by a Participant, the Participant may elect to surrender, in whole or in part, his or her rights under any Option by written notice given to the Corporation stating that such Participant wishes to surrender his or her Option in exchange for a payment by the Corporation of a cash amount per Optioned Share equal to the difference between the exercise price of the Option and the closing price of the Shares on the stock exchange on which the Shares are then listed. The Board has the sole discretion to consent to or disapprove of the election of the Participant to receive cash pursuant to this Section 10(e). If the Board disapproves of the election, the Participant may (i) exercise the Option under Section 10(c) or (ii) retract the request to exercise such Option.

# 11. Ceasing to be a Director, Officer, Employee or Consultant

Subject to any written agreement between the Corporation and a Participant providing otherwise and subject to the Option Period, if any Participant shall cease to hold the position or positions of director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates for any reason other than death or permanent disability of the Participant, the Option granted to the Participant will terminate at 5:00 p.m. (Vancouver time) on the earlier of the date of the expiration of the Option Period and 90 days after the date such Participant ceases to hold the position or positions of director, officer, employee or consultant of the Corporation as the case may be, and ceases to actively perform services for the Corporation. An Option granted to a Participant who performs Investor Relations services on behalf of the Corporation shall terminate on the date of termination of the employment or cessation of services being provided and shall be subject to exchange policies and procedures for the termination of Options for Investor Relations services. For greater certainty, the termination of any Options held by the Participant, and the period during which the Participant may exercise any Options, shall be without regard to any notice period arising from the Participant's ceasing to hold the position or positions of director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates.



Neither the selection of any person as a Participant nor the granting of an Option to any Participant under this Plan shall (i) confer upon such Participant any right to continue as a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates, as the case may be, or (ii) be construed as a guarantee that the Participant will continue as a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates, as the case may be.

# 12. Death and Permanent Disability of a Participant

Subject to any written agreement between the Corporation and a Participant providing otherwise and subject to the Option Period, in the event of the death or permanent disability of a Participant, any Option previously granted to the Participant shall be exercisable until the end of the Option Period or until the expiration of 12 months after the date of death or permanent disability of such Participant, whichever is earlier, and then only:

- (a) by the person or persons to whom the Participant's rights under the Option shall pass by the Participant's will or applicable law; and
- (b) to the extent that the Participant was entitled to exercise the Option as at the date of the Participant's death or permanent disability.

# 13. Rights of Participants

No person entitled to exercise any Option granted under this Plan shall have any of the rights or privileges of a shareholder of the Corporation in respect of any Shares issuable upon exercise of such Option until such Shares have been paid for in full and issued to such person.

# 14. Proceeds from Exercise of Options

The proceeds from any sale of Shares issued upon the exercise of Options shall be added to the general funds of the Corporation and shall thereafter be used from time to time for such corporate purposes as the Board may determine and direct.

# 15. Adjustments

- (a) The number of Shares subject to the Plan shall be increased or decreased proportionately in the event of the subdivision or consolidation of the outstanding Shares of the Corporation, and in any such event a corresponding adjustment shall be made to the number of Shares deliverable upon the exercise of any Option granted prior to such event without any change in the total price applicable to the unexercised portion of the Option, but with a corresponding adjustment in the price for each Share that may be acquired upon the exercise of the Option. In case the Corporation is reorganized or merged or consolidated or amalgamated with another corporation, appropriate provisions shall be made for the continuance of the Options outstanding under this Plan and to prevent their dilution or enlargement.
- (b) Adjustments under this Section 15 shall be made by the Board, whose determination as to what adjustments shall be made, and the extent thereof, shall be final, binding and conclusive. No fractional Shares shall be issued upon the exercise of an Option following the making of any such adjustment.



Notwithstanding the provisions of section 10, or any vesting restrictions otherwise applicable to the relevant Options, in the event of a sale by the Corporation of all or substantially all of its assets or in the event of a change of control of the Corporation, each Participant shall be entitled to exercise in whole or in part the Options granted to such Participant hereunder either during the term of the Option or within 90 days after the date of sale or change of control, whichever first occurs.

For the purpose of this Plan change of control of the Corporation means and shall be deemed to have occurred if and when:

- (a) the acceptance by the holders of Shares of the Corporation, representing in the aggregate of more than 35% of all issued Shares of the Corporation, of any offer, whether by way of a takeover bid or otherwise, for all or any of the Shares of the Corporation; or
- (b) the acquisition, by whatever means (including, without limitation, amalgamation, arrangement, consolidation or merger), by a person (or two or more persons who in such acquisition have acted jointly or in concert or intend to exercise jointly or in concert any voting rights attaching to the Shares acquired), directly or indirectly, of the beneficial ownership of such number of Shares or rights to Shares of the Corporation, which together with such person's then owned Shares and rights to Shares, if any, represent (assuming the full exercise of such rights to voting securities) more than 35% of the combined voting rights of the Corporation's then outstanding Shares, inclusive of the Shares that would be outstanding on the full exercise of all rights to Shares that would be outstanding on the full exercise of the rights to Shares; or
- (c) the entering into of any agreement by the Corporation to merge, consolidate, amalgamate, initiate an arrangement or be absorbed by or into another corporation; or
- (d) the passing of a resolution by the Board or shareholders of the Corporation to substantially liquidate the assets or wind-up the Corporation's business or significantly rearrange its affairs in one or more transactions or series of transactions or the commencement of proceedings for such a liquidation, winding-up or re-arrangement (except where such re-arrangement is part of a bona fide reorganization of the Corporation in circumstances where the business of the Corporation is continued and where the shareholdings remain substantially the same following the re-arrangement as that which existed prior to the re-arrangement); or
- (e) individuals who were members of the Board of the Corporation immediately prior to a meeting of the shareholders of the Corporation involving a contest, for or an item of business relating to the election of directors shall not constitute a majority of the Board following such election.

# 17. Transferability

All benefits, rights and Options accruing to any Participant in accordance with the terms and conditions of this Plan shall be non-transferrable and non-assignable unless specifically provided herein. During the lifetime of a Participant any Options granted hereunder may only be exercised by the Participant and in the event of the death or permanent disability of a Participant, by the person or persons to whom the Participant's rights under the Option pass by the Participant's will or applicable law.

#### 18. Amendment and Termination of Plan



The Board may, at any time, suspend or terminate this Plan. The Board may also at any time amend or revise the terms of this Plan, subject to the receipt of all necessary regulatory approvals provided that no such amendment or revision shall alter the terms of any Options theretofore granted under this Plan.

# 19. Necessary Approvals

The obligation of the Corporation to issue and deliver Shares in accordance with this Plan and options granted hereunder is subject to applicable securities legislation and to the receipt of any approvals that may be required from any regulatory authority or stock exchange having jurisdiction over the securities of the Corporation. If Shares cannot be issued to a Participant upon the exercise of an Option for any reason whatsoever, the obligation of the Corporation to issue such Shares shall terminate and any funds paid to the Corporation in connection with the exercise of such Option will be returned to the relevant Participant as soon as practicable.

# 20. Stock Exchange Rules

This Plan and any option agreements entered into hereunder shall comply with the requirements from time to time of the stock exchange or exchanges on which the Shares are listed.

# 21. Right to Issue Other Shares

The Corporation shall not by virtue of this Plan be in any way restricted from declaring and paying stock dividends, issuing further Shares, varying or amending its share capital or corporate structure or conducting its business in any way whatsoever.

#### 22. Notice

Any notice required to be given by this Plan shall be in writing and shall be given by registered mail, postage prepaid or delivered by courier or by facsimile transmission addressed, if to the Corporation, at its principal address in Burnaby, British Columbia, Attention: The President; or if to a Participant, to such Participant at his address as it appears on the books of the Corporation or in the event of the address of any such Participant not so appearing then to the last known address of such Participant; or if to any other person, to the last known address of such person.

# 23. Interpretation

This Plan will be governed by and construed in accordance with the laws of the Province of British Columbia.



#### Exhibit "A"

Without prior written approval of the Canadian Securities Exchange, the TSX Venture Exchange, or such other recognized stock exchange or quotation system as the outstanding common shares are then traded and compliance with all applicable securities legislation, the securities represented by this certificate, and the securities issuable on exercise of these securities, may not be sold, transferred, hypothecated or otherwise traded on or through the facilities of the Canadian Securities Exchange, the TSX Venture Exchange, or such other recognized stock exchange or quotation system as the outstanding common shares are then traded or otherwise in Canada or to or for the benefit of a Canadian resident until [insert date that is four months and one day after the date of grant of the option].

# **OPTION AGREEMENT**

This Agreement dated the  $\bullet$  day of  $\bullet$ , 201 $\bullet$ ,

BETWEEN:

**CERTIVE SOLUTIONS INC.**, a corporation incorporated under the laws of the Province of British Columbia (hereinafter called the "Corporation"),

- and -

•, of the City of Vancouver, in the Province of British Columbia (hereinafter called the "Participant")

WHEREAS the Participant is a director, officer, employee of, or consultant retained by, the Corporation or any of its subsidiaries or affiliates and has been designated by the Corporation as eligible to participate in the Certive Solutions Inc. Stock Option Plan (the "Plan");

AND WHEREAS the Corporation desires to grant to the Participant an option to purchase common shares of the Corporation (the "Shares") in accordance with the terms of the Plan;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto agree as follows:

1. The Corporation hereby grants to the Participant an irrevocable option (the "Option") to purchase all or any part of ● Shares at a price of \$● per share, subject to the terms and conditions set forth herein.



- 2. The Option expires and terminates at 5:00 p.m. (Vancouver time) on the day (the "Expiry Date") that is the earlier of (i) the 5th anniversary of the date hereof and (ii) the dates determined by Sections 6 and 7 below.
- 3. Subject to the more specific provisions of the Stock Option Plan, the Shares optioned under this Agreement shall vest as to one-third (1/3) on each of the first three anniversaries of the date hereof, such that the Option shall vest for the following number of Shares on the following dates:

[1/3 of # of Shares] [date that is 1 year from date of grant] [1/3 of # of Shares] [date that is 2 years from date of grant] [1/3 of # of Shares] [date that is 3 years from date of grant]

- 4. Except as provided in Sections 6 and 7 below, the Option may only be exercised while the Participant is a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates. The Participant (or the Participant's legal or personal representative) may exercise the Option by delivering to the Corporation, at its principal office in Burnaby, British Columbia:
  - (a) a written notice expressing the intention to exercise the Option and specifying the number of Shares in respect of which the Option is exercised;
  - (b) a cash payment, cheque or bank draft, representing the full purchase price of the Shares in respect of which the Option is exercised; and
  - (c) in the event that the Option is exercised in accordance with this Agreement by persons other than the Participant, proof satisfactory to the Corporation of the right of such persons to exercise the Option.

Notwithstanding anything else contained herein, at or after the time that any Option could be exercised by a Participant, the Participant may elect to surrender, in whole or in part, his or her rights under any Option by written notice given to the Corporation stating that such Participant wishes to surrender his or her Option in exchange for a payment by the Corporation of a cash amount per Option equal to the difference between the exercise price of the Option and the closing price of the Shares on the stock exchange on which the Shares are then listed. The Board of Directors of the Corporation has the sole discretion to consent to or disapprove of the election of the Participant to receive cash pursuant hereto. If the Board disapproves of the election, the Participant may (i) exercise the Option under Section 4(a), (b) and (c) or (ii) retract the request to exercise such Option

- 5. Upon the exercise of the Option as aforesaid, the Corporation shall employ its reasonable efforts to forthwith deliver, or cause the registrar and transfer agent of the Shares to deliver, to the Participant (or the Participant's legal, personal representative) or to the order thereof, a certificate representing the aggregate number of fully paid and non-assessable Shares as the Participant (or the Participant's legal, personal representative) shall have then paid for.
- 6. If the Participant shall cease to be a director, officer, employee or consultant of the Corporation for any reason other than death or permanent disability, the Option granted herein shall expire and terminate at 5:00 p.m. (Vancouver time) on the day that is the earlier of the (i) 90th day after the date the Participant ceases to be a director, officer or employee of the Corporation and (ii) the 5th anniversary of the date hereof.



- 7. In the event of the death or permanent disability of the Participant, the Option shall be exercisable until 5:00 p.m. (Vancouver time) on the day that is the earlier of (i) 12 months after the date of death or permanent disability of the Participant and (ii) the 5th anniversary of the date hereof, and then, only:
  - (a) by the person or persons to whom the Participant's rights under the Option shall pass by the Participant's will or applicable law; and
  - (b) to the extent that the Participant was entitled to exercise the Option as at the date of the Participant's death or permanent disability.
- 8. The Participant acknowledges and agrees that neither the selection of the Participant as a Participant under the Plan nor the granting of the Option hereunder shall: (i) confer upon the Participant any right to continue as a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates, as the case may be, or (ii) be construed as a guarantee that the Participant will continue as a director, officer, employee or consultant of the Corporation or any of its subsidiaries or affiliates, as the case may be. The Participant further acknowledges and agrees that this Agreement and the Option granted hereby shall in no way constitute the basis for a claim for damages by the Participant against the Corporation in the event of the termination of the employment of the Participant with the Corporation or any of its subsidiaries or affiliates for any reason whatsoever, including the Participant's wrongful dismissal, and the Participant hereby releases and forever discharges the Corporation from all claims and rights of action for damages whatsoever based upon or arising out of this Agreement and the Option.
- 9. The Participant shall not have any of the rights or privileges of a shareholder of the Corporation in respect of any Shares issuable upon exercise of the Option until such Shares have been paid for in full and issued to the Participant.
- 10. The number of Shares deliverable upon the exercise of the Option shall be increased or decreased proportionately in the event of the subdivision or consolidation of the outstanding Shares of the Corporation prior to the Expiry Date, without any change in the total price applicable to the unexercised portion of the Option, but with a corresponding adjustment in the price for each Share covered by the Option. In case the Corporation is reorganized or merged or consolidated or amalgamated with another corporation, appropriate provisions shall be made for the continuance of the Option and to prevent its dilution or enlargement. Adjustments under this Section 10 shall be made by the board of directors of the Corporation (or by such committee or persons as may be delegated such authority pursuant to the Plan), whose determination as to what adjustments shall be made, and the extent thereof, shall be final, binding and conclusive. No fractional Shares shall be issued on any such adjustment.
- 11. The Option and all benefits and rights accruing to the Participant hereunder shall not be transferrable or assignable unless specifically provided herein. During the lifetime of the Participant the Option granted hereunder may only be exercised by the Participant as herein provided and in the event of the death of the Participant, by the person or persons to whom the Participant's rights under the Option pass by the Participant's will or applicable law.
- 12. The Participant acknowledges and agrees that the Board may, at any time, suspend or terminate the Plan. The Board may also at any time amend or revise the terms of the Plan, provided that no such amendment or revision shall alter the terms of the Option granted herein.



- 13. The obligation of the Corporation to issue and deliver Shares on the exercise of the Option in accordance with the terms and conditions of this Agreement is subject to applicable securities legislation and to the receipt of any approvals that may be required from any regulatory authority or stock exchange having jurisdiction over the securities of the Corporation. If Shares cannot be issued to the Participant upon the exercise of the Option for any reason whatsoever, the obligation of the Corporation to issue such Shares shall terminate and any funds paid to the Corporation in connection with the exercise of the Option will be returned to the Participant as soon as practicable.
- 14. The Participant acknowledges to have read and understood the Plan and the Participant and the Corporation agree that all provisions thereof apply to the parties hereto and to this Agreement with the same effect as if such provisions were set out in this Agreement.
- 15. Time shall be of the essence of this Agreement.
- 16. This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date and year first above written.

#### CERTIVE SOLUTIONS INC.

	Per:	
	_	
SIGNED, SEALED AND DELIVERED		
in the presence of:		
Witness	•	