



510 Burrard St, 3rd Floor
Vancouver BC, V6C 3B9
www.computershare.com

Date: 04/01/2011

To: All Canadian Securities Regulatory Authorities

Subject: MAXTECH VENTURES INC

Dear Sirs:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

Meeting Type :	Annual General and Special Meeting
Record Date for Notice of Meeting :	01/02/2011
Record Date for Voting (if applicable) :	01/02/2011
Beneficial Ownership Determination Date :	01/02/2011
Meeting Date :	17/03/2011
Meeting Location (if available) :	1250 West Hastings St. Vancouver, BC

Voting Security Details:

Description	CUSIP Number	ISIN
COMMON SHARES	577728108	CA5777281083

Sincerely,

**Computershare Trust Company of Canada /
Computershare Investor Services Inc.**

Agent for MAXTECH VENTURES INC